

MEMORANDUM

TO: Members of the Indiana Early Learning and School Readiness Commission

FROM: Dr. Suellen Reed, Co-Chair
Mary Downes, Co-Chair

DATE: July 21, 2004

RE: July 27, 2004 ELSR Commission Meeting

During the next six months, the Indiana Early Learning and School Readiness Commission has been charged with making recommendations to the Governor and the Superintendent of Public Instruction about the most effective policy direction and methods to improve the quality, coordination, delivery of, and access to early learning and school readiness services for all children.

In order to meet the timeline given to the Commission members, we have compressed the strategies of the Indiana Education Roundtable's P-16 Plan and the Governor's Executive Order into three strands: PreK-Kindergarten, Internal Factors (i.e., Professional Development / Reading Readiness), and External Factors (i.e., Collaborative Partnerships / Parent Involvement).

Next week's meeting will begin the focus on the PreK-Kindergarten strand. Relying on your experiences and expertise, strategies within this strand will be discussed and prioritized.

At the July 27, 2004 meeting, we will share in more explicit detail, the work plan and timeline around these three strands. Please find attached to this email, the agenda and materials related to the agenda for the July 27, 2004 meeting. We will once again meet in Conference Room B of the Indiana Government Center South from 1:30 p.m.-3:30 p.m. Please also note a recent change in contact information for Ted Maple, Staff Liaison for the Governor's Office. Ted's email is tedm@che.state.in.us and phone number 317-464-4400, ext. 17.

We hope you have received materials from The Trust for Early Education and have had the time to review. The information on Pre-Kindergarten is certainly timely for the work of the Commission.

We look forward to our meeting next week. Should you have any questions or find that you are unable to attend this meeting, please contact Kathy Politz at 317-232-9154 / kpolitz@doe.state.in.us or Ted Maple, 317-464-4400 x 17 / tedm@che.state.in.us.

